

Intervention Planning Template

MTSS Meeting Toolkit | High (9-12)

9-12

STUDENT INFORMATION

Student Name: _____ ID #: _____ Grade: _____ Date: _____

Referring Staff: _____ Role: _____ Meeting Date: _____

AREAS OF CONCERN (CHECK ALL THAT APPLY)

- | | | |
|--|---|---|
| <input type="checkbox"/> Credit Deficiency | <input type="checkbox"/> Behavioral Incidents / Suspensions | <input type="checkbox"/> Transition Adjustment (8th to 9th) |
| <input type="checkbox"/> Course Failure | <input type="checkbox"/> Social-Emotional / Mental Health | <input type="checkbox"/> Work/Life Balance Conflicts |
| <input type="checkbox"/> GPA Below 2.0 | <input type="checkbox"/> Substance Use | <input type="checkbox"/> Post-Secondary Planning Needs |
| <input type="checkbox"/> Chronic Absenteeism (10%+ Absence Rate) | <input type="checkbox"/> College/Career Readiness Gaps | <input type="checkbox"/> Re-engagement After Dropout |
| <input type="checkbox"/> Truancy Pattern | <input type="checkbox"/> Graduation Risk | |

Other / Notes: _____

DATA REVIEWED TO INFORM THIS PLAN

- | | |
|---|--|
| <input type="checkbox"/> EWS / Prediction Algorithm Score | <input type="checkbox"/> College Readiness Indicators (ACT/SAT/PSAT) |
| <input type="checkbox"/> Transcript Review / Credit Audit | <input type="checkbox"/> SEL Screener / Needs Assessment |
| <input type="checkbox"/> Course Grades / GPA Trend | <input type="checkbox"/> FAFSA Completion Status |
| <input type="checkbox"/> Attendance Rate (YTD + Multi-Year) | <input type="checkbox"/> Career Interest Inventory |
| <input type="checkbox"/> State Assessment Scores | <input type="checkbox"/> Family/Student Interview |
| <input type="checkbox"/> Behavior / Discipline Record | |

Key Data Summary (what does the data tell us?): _____

TIER ASSIGNMENT

☐ Tier 1 - Universal

☐ Tier 2 - Targeted

☐ Tier 3 - Intensive

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INTERVENTION DETAILS

Intervention Name	Tier	Provider / Responsible Staff
Credit Recovery Program	Tier 2-3	Credit Recovery Teacher
Intensive Reading Intervention	Tier 3	Reading Specialist
Math Tutoring / Support Class	Tier 2	Math Teacher / Tutor
Check & Connect Mentoring	Tier 2-3	Assigned Mentor
Attendance Recovery Plan	Tier 2-3	Attendance Team / Admin
Individual Counseling / Wraparound	Tier 3	Counselor / SW
Senior Seminar / Grad Coaching	Tier 2	Counselor / Coach
Career Pathway / CTE Enrollment	Tier 1-2	CTE Coordinator

Common interventions pre-populated above. Circle selected intervention or write in below.

Selected Intervention: _____

Frequency: _____ Duration per session: _____ Total weeks: _____

Start Date: _____ Review Date: _____ End Date: _____

SUCCESS CRITERIA & EXIT PLAN

What does success look like? (Be specific and measurable)

Decision rules: What happens if the student is / is not responding?

PARENT/GUARDIAN COMMUNICATION

Parent/Guardian Name: _____ Phone: _____ Email: _____

Date Contacted: _____ Method: _____ Outcome: _____

Notes from parent/guardian conversation: _____

TEAM SIGNATURES

Name: _____ Role: _____ Signature: _____ Date: _____

Name: _____ Role: _____ Signature: _____ Date: _____

Name: _____ Role: _____ Signature: _____ Date: _____